



## Classroom Observation Tool

PART 1: PRE-OBSERVATION						
<b>School name</b>				<b>School code</b>		
<b>Name of teacher to be observed</b>				<b>Teacher CNIC</b>		
<b>Observer designation (circle one)</b>	AEO	Headteacher	Teacher	<b>Name of observer</b>		
<b>Date of visit</b>				<b>Visit start time:</b>		<b>End time:</b>

PART 2: CLASSROOM OBSERVATION												
Subject observed	Urdu	Math	LitNum	English	Science	Social Studies	Islamiyat	General Knowledge	Grade observed		1	2
												3

Based on evidence recorded in your notes made during the observation, rank the teacher on each practice (5 is high, 1 is low)	1	2	3	4	5
1. The teacher explicitly articulates the objectives of the lesson and relates classroom activities to the objectives.					
2. The teacher's explanation of content is clear and correct.					
3. The teacher makes connections that relate to students' daily lives or other content knowledge.					
4. The teacher models by enacting, thinking aloud or showing a final product expected of the students.					
5. The teacher uses questions, prompts or other strategies to determine students' level of understanding.					
6. The teacher monitors most students during independent or group work.					
7. The teacher adjusts teaching to the level of the students.					
8. The teacher provides specific comments to help students clarify misunderstandings and understand successes.					
9. The teacher asks thinking questions.					
10. The teacher provides thinking tasks.					
11. The teacher responds to students' needs.					
12. The teacher sets up activities which develop effective oral communication skills in English.					
13. The teacher uses contextualisation and teaches concepts of grammar meaningfully.					
14. The teacher sets up reading tasks effectively and demonstrates how to extract meaning.					
15. The teacher demonstrates how to identify and correct mistakes in a given sentence and is able to adopt editing tasks to suit the student's need.					
16. The teacher creates meaningful activities that develop students' social awareness and promotes open discussions about them.					

Time on Learning									
	1 <sup>st</sup> interval			2 <sup>nd</sup> interval			3 <sup>rd</sup> interval		
Students are engaged in a learning activity <i>(Circle one rating at each interval)</i>	L	M	H	L	M	H	L	M	H

<b>Duration of the lesson observed (circle one):</b>	Less than 20 minutes	21-30 minutes	31-40 minutes	More than 40 minutes
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**PART 3: POST-OBSERVATION DISCUSSION**

**Practices to improve (select two practices)**

Practice _____	Actionable feedback to the teacher:
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Practice _____	Actionable feedback to the teacher:
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**Any other urgent observations/action required**

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<b>Duration of the discussion (circle one):</b>	<10 minutes	11-20 minutes	21-30 minutes	> 30 minutes
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<b>Teacher signature and date:</b>		<b>Headteacher signature and date:</b>		<b>AEO signature and date:</b>	
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